

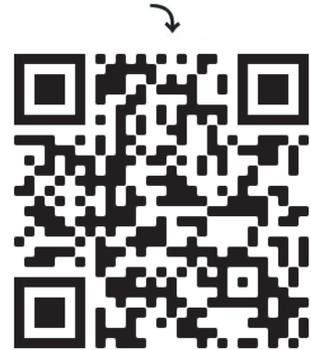
Multitask Chair

Assembly Guide

Branch

The new way of working you've been waiting for.

Scan here for a digital copy
of your assembly guide.

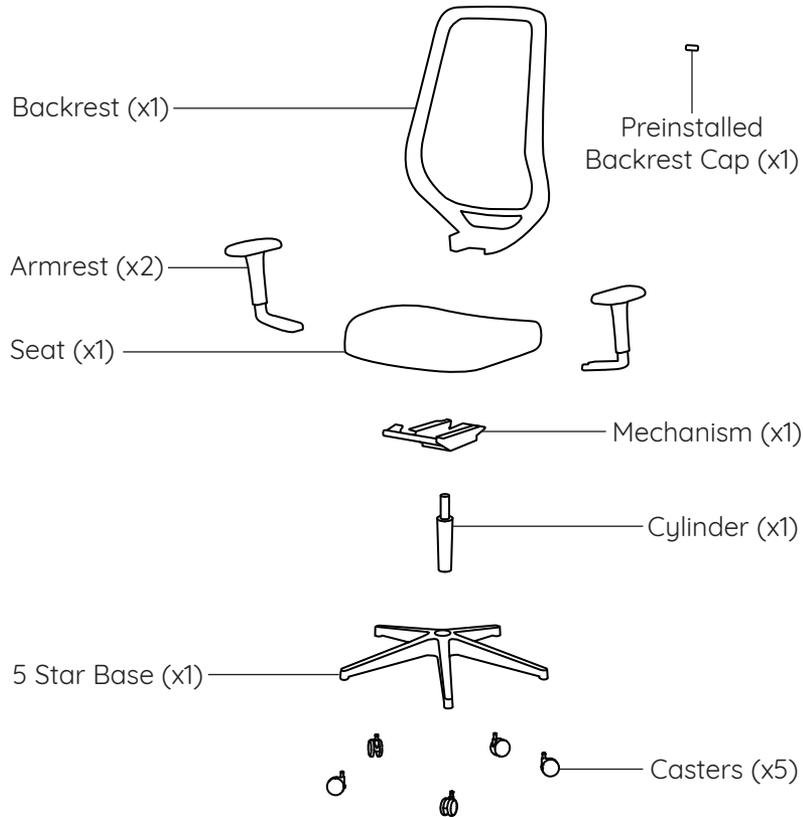




Caution

- Read this guide fully before assembly and verify all components are present.
- Use this product only for seating one person at a time.
- Do not use this chair as a step stool/ladder, or on uneven floor surfaces.
- Do not sit on any part of the chair except the seat.
- Do not use chair unless all bolts, screws, and knobs are tightened.
- Handle the cylinder and mechanism parts carefully as they may have grease, which can stain chair fabric or clothing.
- Every six months, please make sure all bolts, screws, and knobs are fully tightened to ensure stability.
- If any parts are missing, broken, damaged, or worn, stop use of the product until repairs are made using Branch-authorized parts.
- Failure to follow these warnings could result in serious injury.
- Keep this manual for future reference.

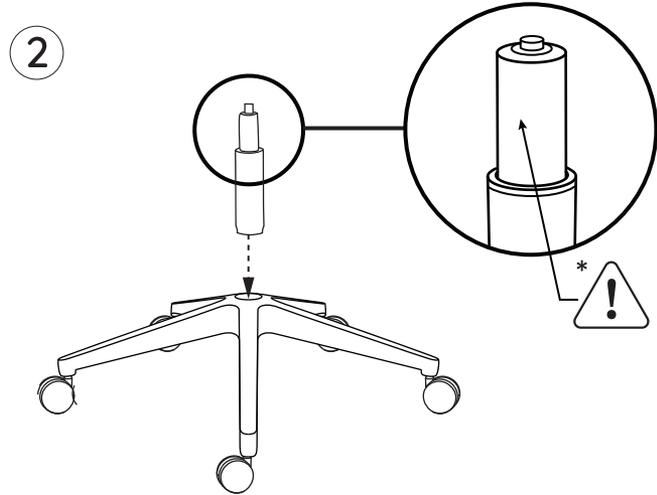
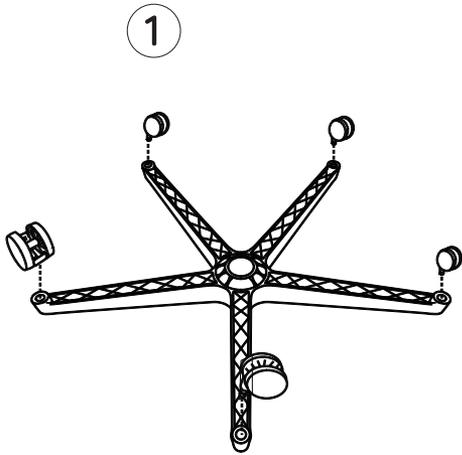
Components



Included Hardware



1

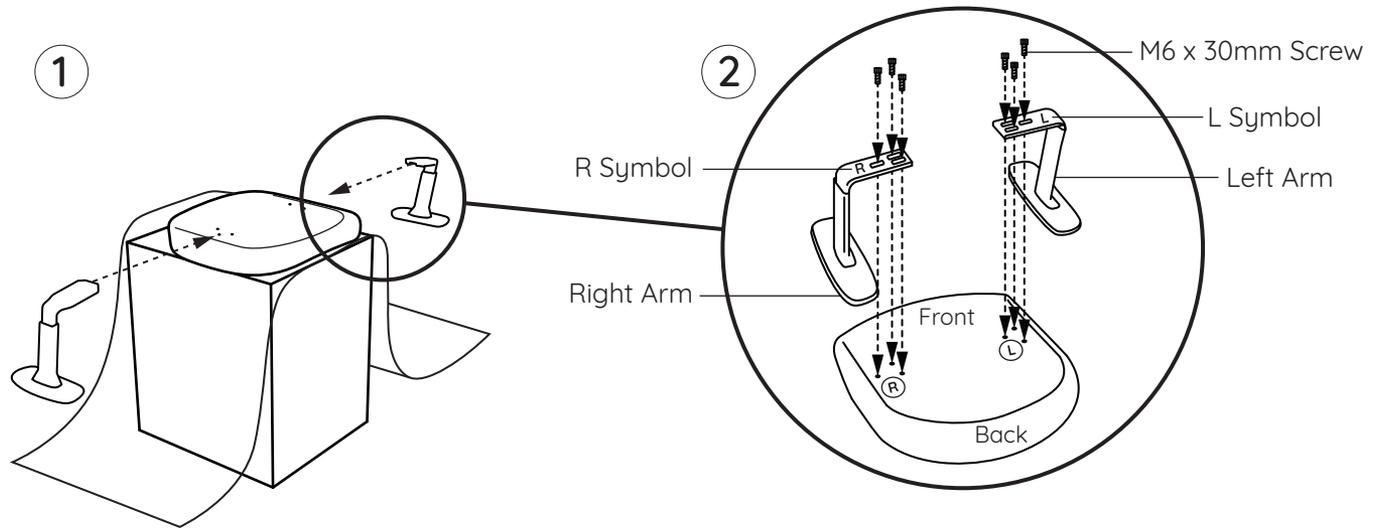


With the **5-Star Base** (x1) upside-down, push the **Casters** (x5) into each hole with a fair amount of force (they should 'pop' in). Once completed, turn the base over so the **Casters** are on the floor. Insert the **Cylinder** (x1) into the **5-Star Base** with the larger end on the bottom. Set the assembled base aside for now - we'll get back to it later!



* **Caution:** Handle the **Cylinder** carefully as it may have grease on top, which can stain fabric or clothing.

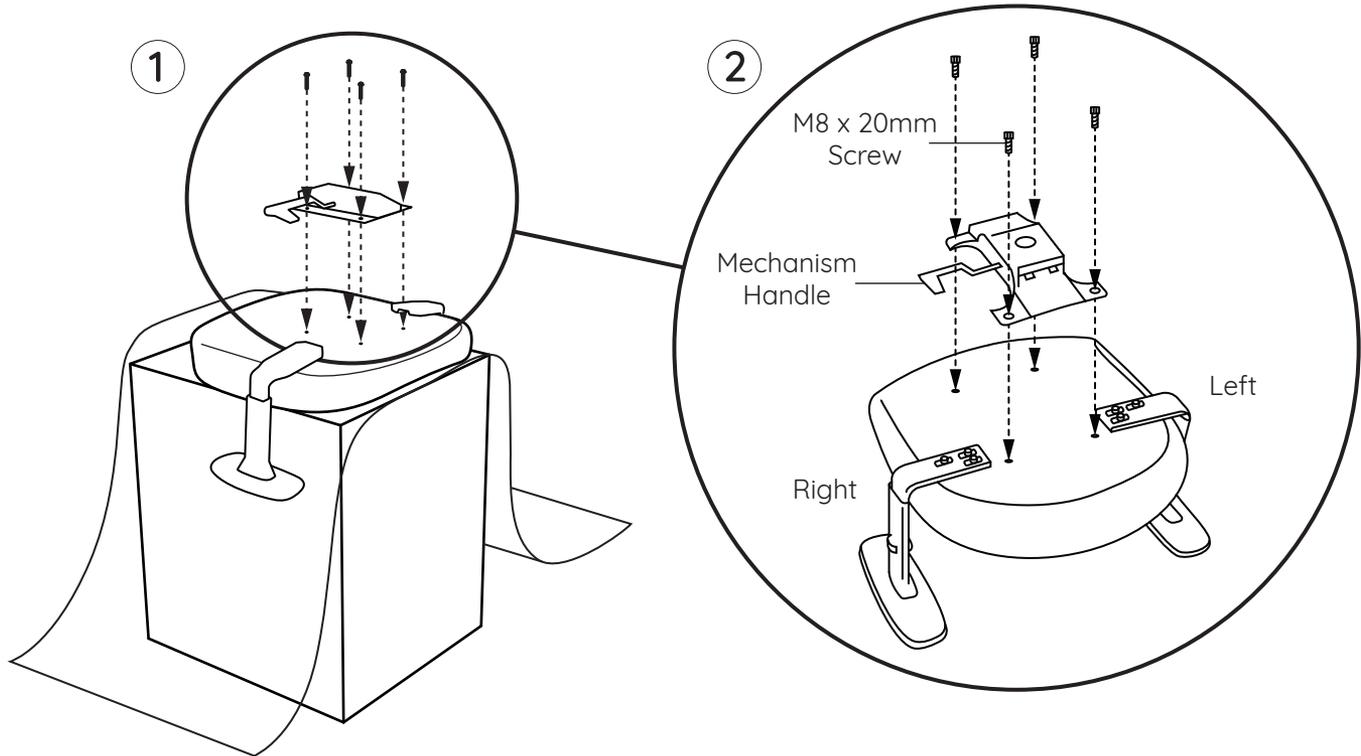
2



Place the **Seat** (x1) upside down on the box. Align the **Armrests** (x2) with the underside of the Seat. Match the 'L' and 'R' markings for correct orientation. Insert the **M6 x 30mm Screws** (x6) through the **Armrests** and into the threaded holes on the bottom of the **Seat**. Tighten securely with the **Allen Key** (x1).

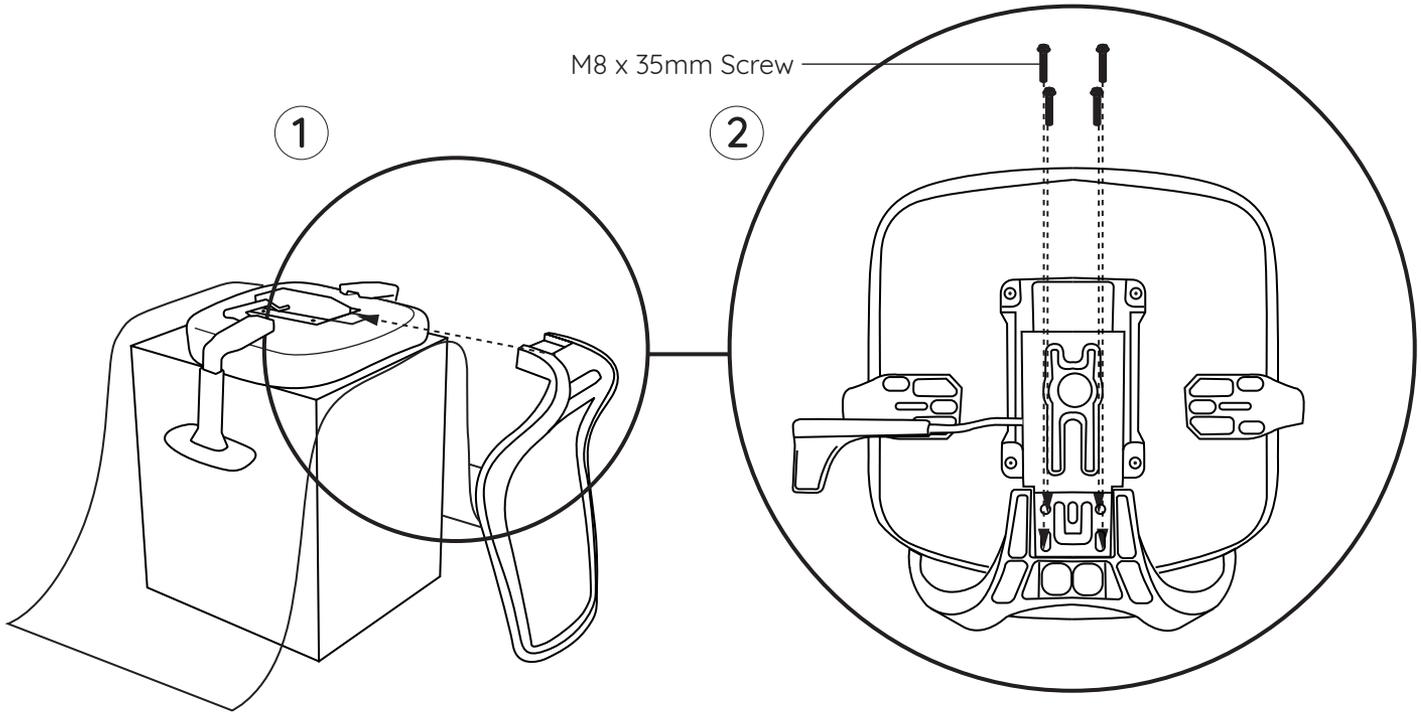
Note: The **Armrests** have slotted holes for width adjustment. Adjust both **Armrests** evenly before fully tightening the **M6 x 30mm Screws** to ensure balanced comfort.

3



With the **Seat** (x1) upside down, position the **Mechanism** (x1) on the bottom of the **Seat**, aligning the holes. Make sure the **Mechanism Handle** faces the right side of the **Seat**. Insert the **M8 x 20mm Screws** (x4) and tighten securely with the **Allen Key** (x1).

4



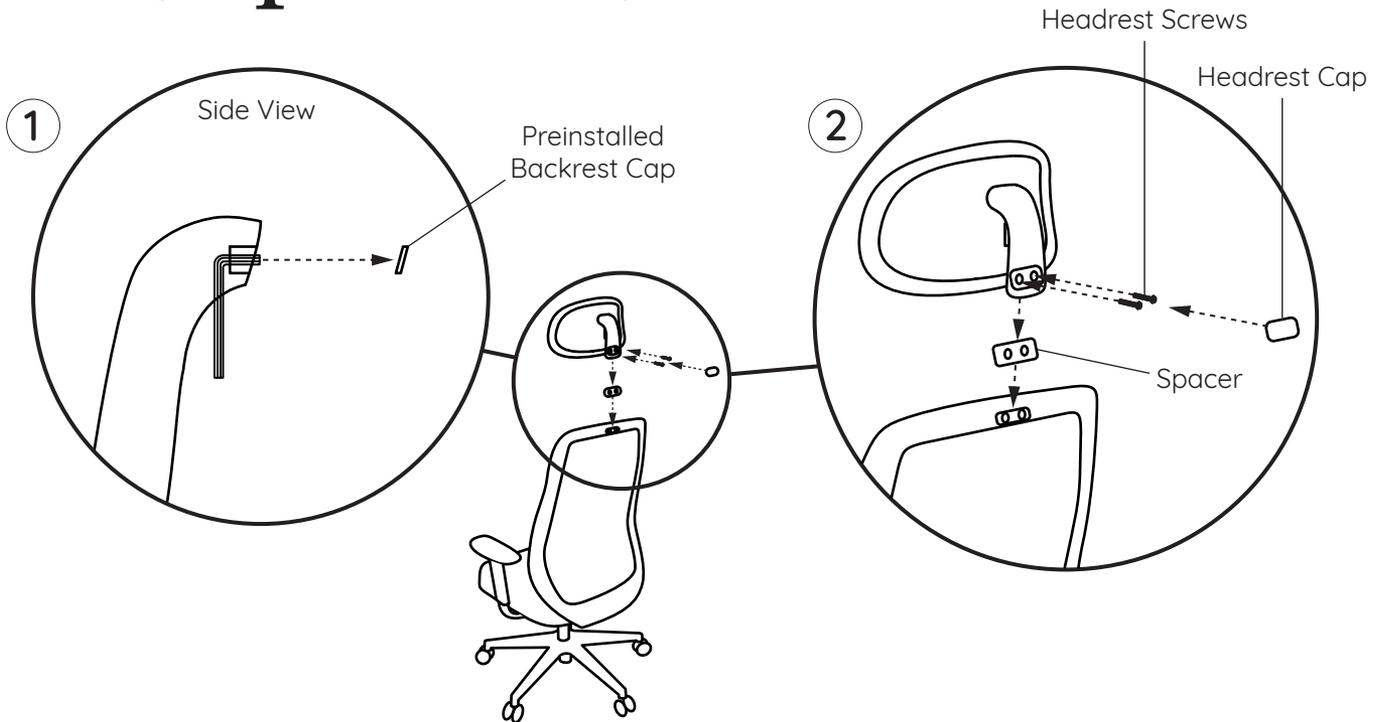
Carefully position the **Backrest** (x1) into the **Mechanism** (x1) bracket, aligning the holes. Insert the **M8 x 35mm Screws** (x4) and tighten securely with the **Allen Key** (x1).

5



With a friend, carefully lower your assembled chair top onto the base, aligning the **Cylinder** with the bottom of the **Mechanism**. Push down firmly to secure.

6 (Optional)



Use the **Allen Key** (x1) to carefully push out the preinstalled **Backrest Cap** (x1). Align the **Headrest** (x1) and **Spacer** (x1) with the mounting holes on the **Backrest**. Insert the **Headrest Screws** (x2) and tighten securely with the **Allen Key** (x1). Press the **Headrest Cap** (x1) into place to cover the **Screws**.

User Guide

Seat Height:

Paddle lever on the right side



To raise:

While taking your weight off the chair, lift lever up.

To lower:

While seated, lift lever up.

Backrest Tilt & Lock:

Paddle lever on the right side



To recline and lock:

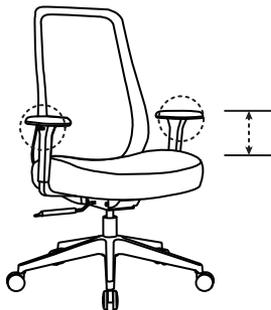
Push the lever in to lock the angle in either upright or fully reclined positions.

To Disengage:

Pull the lever out and lean back until you hear a click, then lean forward.

Armrest Height:

Paddle on the outside of the armrests



To adjust:

Pull the paddle on the outside of each arm and move the arm up or down. Release the paddle to set the height.

Armrest Width:

Screws under the seat



To lock and unlock:

Loosen/tighten the three screws attaching the armrest to the seat.

To adjust:

Once unlocked, pull or push the armrest to change the width.

User Guide

Armpad Position: Top of Each Arm



To adjust:

While seated, grasp the armpad and slide it forwards/backwards, inward/outward, or rotate clockwise/counter-clockwise to your preferred position.

Headrest Height and Tilt: Sides of the Headrest



To adjust Height:

Grasp the sides of the headrest with both hands and lift up or down at the same time to your desired position.

To adjust Tilt:

Grasp the sides of the headrest with both hands and tilt forwards or backwards to your desired position.

All Done!

Go ahead, try it out. You may experience what we call an “ahhh” sensation. That’s completely normal. You’re now well equipped for whatever the workday throws at you.

Now, don’t be shy. Show us how it looks!

@branchfurniture

#officebybranch

FAQ & Troubleshooting

Issue**Answer**

Armrest width won't adjust.

Use the Allen Key to loosen the three M6 x 30mm Screws located under the seat that secure each armrest. Adjust the width, then retighten the screws.

Chair won't tilt.

Ensure the tilt-lock lever on the right is pulled all the way out. You may need to lean back slightly to release the lock before you can recline.

Contact

Have a question, comment, or suggestion?

hello@branchfurniture.com

branchfurniture.com

V1.0-2025-09-30

Branch